



Cleanroom Supplies Limited Credit Account Application

New Request Update

Accounts Dept Contacts:	Email: accounts@cleanroomsuppliesltd.com Tel: 01768 896 800 Fax: 01228 830 100
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Please complete all fields

SECTION 1: COMPANY DETAILS

Company Name			
Address Line 1			
Address Line 2			
Address Line 3			
Postcode			
Company Registration Number			
VAT Number			
Accounts Payable Contact Name			
Email Address for Invoices			
Accounts Payable Telephone No.			
Business Sector		Business Activity	
If Other Please Specify		If Other Please Specify	

SECTION 2: TRADE REFERENCES - 2 REQUIRED

TRADE REFERENCE 1	TRADE REFERENCE 2
Company Name:	Company Name:
Contact No:	Contact No:
Address:	Address:

SECTION 3: AUTHORISED DECLARATION

DECLARATION: I confirm that the information given on this form is true and that this company will trade in accordance with Cleanroom Supplies Limited terms and conditions. I also accept that this facility can be withdrawn at any time at the discretion of Cleanroom Supplies Ltd. If this occurs, all outstanding debts shall be paid on demand. I confirm that I am authorised by the Company named in Section 1 to complete this agreement.

Name	
Position	
Date	

SECTION 4: FOR USE BY CLEANROOM SUPPLIES

Name of Commercial/Director Approver	
Approval Status	
Date	
Review Date	

CLEANROOM SUPPLIES LIMITED STANDARD TERMS AND CONDITIONS

DEFINITIONS

In these Conditions:

"we, our, us" means Cleanroom Supplies Limited

"Quotation" means the Quotation for goods and/or services referring to these Conditions;

ACCEPTANCE OF TERMS

By accessing the content of www.cleanroomsuppliesltd.com (the Website) you agree to be bound by the terms and conditions set out herein and you accept our privacy policy. Placement of an order by fax, email or letter also constitutes an acceptance of these Conditions.

If you object to any of the terms and conditions set out in this agreement you should not use any of the products or services on the Website and leave immediately.

You agree that you shall not use the Website for illegal purposes, and will respect all applicable laws and regulations. You agree not to use the website in a way that may impair the performance, corrupt the content or otherwise reduce the overall functionality of the Website. You also agree not to compromise the security of the Website or attempt to gain access to secured areas or sensitive information.

You agree to be fully responsible for any claim, expense, liability, losses, costs including legal fees incurred by us arising from any infringement of the terms and conditions set out in this agreement.

MODIFICATION

Cleanroom Supplies Limited reserve the right to change any part of this agreement without notice and your use of the Website will be deemed as acceptance of this agreement. We advise users to regularly check the Terms and Conditions of this agreement.

Cleanroom Supplies Limited has complete discretion to modify or remove any part of this site without warning or liability arising from such action.

LIMITATION OF LIABILITY

Cleanroom Supplies Limited will under no circumstance be liable for indirect, special, or consequential damages including any loss of business, revenue, profits, or data in relation to your use of the Website.

Nothing within this Agreement will operate to exclude any liability for death or personal injury arising as result of the negligence of Cleanroom Supplies Limited, it's employees or agents.

COPYRIGHT

All intellectual property of Cleanroom Supplies Limited such as trademarks, trade names, patents, registered designs and any other automatic intellectual property rights derived from the aesthetics or functionality of the Website remain the property of Cleanroom Supplies Limited.

By using the Website you agree to respect the intellectual property rights of Cleanroom Supplies Limited and will refrain from copying, downloading, transmitting, reproducing, printing, or exploiting for commercial purpose any material contained within the Website.

Any use of website design, text, images, graphics, source code, and all other material on this web site, including reproduction, modification or distribution, without our prior written permission is strictly prohibited. All brand names and logos used in the website are trade marks or trade names of their respective holders. Unauthorized use of any of the above may constitute an infringement of copyright law.

The content of this site may be copied, in part or in full, for the benefit of a third party if all of the following conditions are met:

- Permission in writing is obtained form Cleanroom Supplies Ltd
- You comply fully with our terms, including that the copy clearly indicates our website as its source, its complete address and a live hyperlink back to our website www.cleanroomsuppliesltd.com

PAYMENT

By using the Website you agree to our payment terms.

Online Secure Credit Card Payment, PAYPAL or Payment by Invoice

Payment by Invoice is reserved only for Companies who satisfy our credit checking procedures. If we decide to provide a credit account, following completion of this first order, any future invoices shall be paid within 30 days of the invoice date. If invoices are not settled by their due date the we may charge late payment interest in line with current guidelines for late payment of debts. All new accounts will be subject to a credit check.

Subject to our discretion, we may agree to discounts on certain orders. We reserve the right to remove this discount in full if invoices are not paid by their due date.

Companies that wish to pay by Invoice must first place an order on a Pro-Forma basis. The invoice should be paid prior to despatch.

In some cases we may, at our own discretion, choose to despatch orders prior to receiving payment - however, in such cases - the Invoice shall be due for immediate payment on receipt of goods.

By placing your order online - you agree to abide by these terms. By placing your order by email or by fax or by post, you also agree to abide by these terms.

Payment of invoices can be made by Cheque - made payable to Cleanroom Supplies Limited - or by Bank Transfer. Please contact us for bank details if required.

Do not e-mail or fax your credit/debit card details to us. No responsibility can be taken for the security of your details if given this way.

Orders can only be accepted if you have a customer account. Accounts can be created online via our website or by e-mail or fax. We do not accept telephone orders. This is to protect both our customers and us from fraudulent activity.

We offer secure credit card payment by SECURE TRADING. By use of this website you agree also agree to the Terms and Conditions of SECURE TRADING www.securetrading.com

The 'Pay by invoice' option for payment on our website shall be approved at our discretion. We reserve the right to refuse supply of goods to individuals whose credentials cannot be verified.

For all account customers (excluding Pro Forma invoices) payment is strictly net 30 days from date of invoice. We may charge 7% interest above Bank of England base rate on any accounts not settled by their due date. Goods remain the property of Cleanroom Supplies Ltd until paid for in full.

With respect to new customers, we reserve the right to request that the initial order be on a Pro-Forma basis ? allowing payment to clear prior to shipment of the goods.

DELIVERY

In the event of delivery not being possible to mainlandUK within the time periods indicated on our website, we will undertake to keep you informed of any changes and give you the option to cancel your order and receive a full refund of money paid.

UK Delivery is by UPS or Royal Mail. Typically, despatch of stock items are within 1-3 working days. This is not guaranteed - and unfortunately, we cannot guarantee, or be liable for the services of 3rd parties such as Royal Mail and UPS.

Where next day delivery is stated as being available - please contact us by telephone after placing your order online to request this, otherwise our standard delivery will apply.

Our ability to provide a next day service is purely dependant upon the time that the order is placed - and quantity of orders we are processing on that same day. There is no extra charge for this service unless you specify a time requirement.

If there are any differences between our website rates for shipping and the actual shipping total, we will contact you to confirm this before the goods are dispatched. You have the right to cancel your order and receive a full refund of money paid. (e.g. this could be the case with deliveries to non-mainland locations and the Scottish Highlands).

REFUNDS & RETURNS POLICY

If an item is found to be broken or faulty on receipt, contact us by telephone or by e-mail within 24 hours of receipt. You may choose to receive a replacement or a refund. We will meet delivery and return costs ? however, you are responsible for ensuring that the goods are returned adequately packaged to prevent further damage or loss.

Refunds for perfect goods are accepted within 7 days of receipt of order. Goods must be in perfect condition and so must the original packaging. After 7 days a 25% restocking charge will apply. Goods are not accepted for return under any circumstances after 30 days from receipt.

Before returning goods you must first of all advise us of your request in writing or by e-mail. You are responsible for ensuring that the goods are returned adequately packaged to prevent damage or loss. You are responsible for the cost of returning the goods. You remain liable for the original despatch cost.

If you supply us with incorrect, inaccurate or incomplete delivery address details, which result in a returned delivery by our carrier - you will remain liable for the original despatch cost, in addition to the cost of despatching to a revised address.

If you are unsure as to the size, dimensions or specification of any item, it is your responsibility to check these details before placing your order. You can ring us or e-mail us to obtain further product details.

Made to order items, manufactured to your requirements are not returnable items.

Non-Stock items are subject to a 25% restocking fee.

Items which have been worn, or where the original packaging is damaged is non refundable.

DISCLAIMERS

The information is provided on the understanding that the website is not engaged in rendering advice and should not be wholly relied upon when making any related decision.

The information contained with the Website is provided on an as is basis with no warranties expressed or otherwise implied relating to the accuracy, fitness for purpose, compatibility or security of any components of the Website.

We do not guarantee uninterrupted availability of the www.cleanroomsuppliesltd.com Website and cannot provide any representation that using the Website will be error free.

THIRD PARTIES

The Website may contain hyperlinks to websites operated by other parties. We do not control such websites and we take no responsibility for, and will not incur any liability in respect of, their content. Our inclusion of hyperlinks to such websites does not imply any endorsement of views, statements or information contained in such websites.

SEVERANCE

If any provision of this Agreement is held to be invalid or unenforceable, such provision shall be struck out and the remaining provisions shall remain in force.

GOVERNING LAW AND JURISDICTION

This Agreement will be governed by the laws of England and any user of the Website hereby agrees to be bound exclusively by the jurisdiction of English courts without reference to rules governing choice of laws.

CLEANROOM SUPPLIES LIMITED PRIVACY POLICY

What information we collect and how

The information we collect via the Website may include.

- Any personal details you knowingly provide us with through forms and our email, such as name, address, telephone number etc.
- In order to effectively process credit or debit card transactions it may be necessary for the bank or card processing agency to verify your personal details for authorisation outside the European Economic Area (EEA). Such information will not be transferred out of the EEA for any other purpose.
- Your preferences and use of email updates, recorded by emails we send you.
- Your IP Address, this is a string of numbers unique to your computer that is recorded by our web server when you request any page or component on the Website. This information is used to monitor your usage of the Website.
- Data recorded by the Website which allows us to recognise you and your preferred settings, this saves you from re-entering information on return visits to the site. Such data is recorded locally on your computer through the use of cookies. Most browsers can be programmed to reject, or warn you before downloading cookies, information regarding this may be found in your browsers help facility.

What we do with your information

Any personal information we collect from this website will be used in accordance with the Data Protection Act 1998 and other applicable laws. The details we collect will be used:

- To process your order, to provide after sales service (we may pass your details to another organisation to supply/deliver products or services you have purchased and/or to provide after-sales service);
- In certain cases we may use your email address to send you information on our other products and services. In such a case you will be given the option to opt out to be removed from any future mailing lists.

We may need to pass the information we collect to other companies for administrative purposes. We may use third parties to carry out certain activities, such as processing and sorting data, monitoring how customers use the Website and issuing our e-mails for us. Third parties will not be allowed to use your personal information for their own purposes.

Your Rights

You have the right to request a copy of any information that we currently hold about you. In order to receive such information please send your contact details including address and payment of £10 to cover administration expenses to the following address:

Cleanroom Supplies Limited, Violet House, Cumrew, Carlisle, Cumbria. CA8 9DD

Other Websites

This privacy policy only covers this website. Any other websites which may be linked to by our website are subject to their own policy, which may differ from ours. We reserve the right to alter the above terms without prior notification.

Entire Agreement

The Quotation and these Conditions constitute the only agreement between the parties and supersede any previous arrangements, agreements or understandings.